



Maumee AOC Advisory Committee First Meeting

February 27, 2015 1:30pm – 4:00pm

Ohio EPA, Northwest District Office, 347 N. Dunbridge Rd., Bowling Green, OH 43402

AGENDA

- **Welcome and Introductions** (Kris)
- **Roles and Responsibilities**
 - Review Ohio EPA Framework (Cherie)
 - Facilitating Organization Abilities and Limitations (Kris)
 - Near-term Expectations of MAAC
 - Future Expectations of MAAC
- **Organization Operational Needs** (once elected, Chair takes over running the meeting or defers to Kris)
 - Discuss and Approve Operating Procedures
 - Elect Officers
 - Approve Slate of Ex-officio members
 - Ethics Training & Conflict of Interest Agreements
 - Establishing Science Advisory Team (Cherie)
- **Maumee AOC Small Grants**
 - Background, RFP, proposal selection recommendation (Kris)
- **General Overview of Critical Items**
 - Discussion of MAAC needs from PCS for FFY16-20 (Kris)
 - Discussion of MAAC needs from Agency for FFY16-20 (Cherie)
 - Review BUI Status (Cherie)
 - Using the DMDS (Cherie)
- **Set Future Meeting Frequency, Dates, Times, Agendas and Locations**
 - Quarterly is minimum
 - Ohio EPA space can be available for meetings
- **Announcements/Public Comments**
- **Adjourn**

Maumee AOC Advisory Committee (MAAC) Meeting Minutes

February 27, 2015 1:30pm – 4:30pm

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Attendance (Voting Members): Jenny Carter-Cornell, Tim Bollin, Tara Baranowski, Jim Carter, Tim Schetter, John Kusnier, Sandy Bihn, Bill Buri; (Ex-Officio): Cherie Blair, Matt Horvat, Bryan Hinterberger (phone), Joann Banda (phone), Sarah Lowe; (Facilitating Org): Kris Patterson (Others): Mike Libben

Minutes

Welcome and Introductions, attendees introduced themselves and their interest in the MAAC.

Roles and Responsibilities - Cherie Blair, Ohio EPA Maumee AOC Coordinator, reviewed Ohio EPA Framework document and program direction and outlined near-term and future expectations of the MAAC. Kris Patterson, Executive Director, Partners for Clean Streams, outlined PCS's role as the facilitating organization and the expectations from the Ohio EPA in that role.

Organization Operational Needs - Kris Patterson outlined the Operating Procedures, as drafted. The committee discussed these and proposed a few changes. Tim Bollin made a motion to accept the Operating Procedures as drafted with the changes as noted. Jenny Carter-Cornell seconded the motion, and the motion carried unanimously. The committee discussed Chair and Vice Chair positions and nominated John Kusnier as Chair and Tim Bollin as Vice-Chair. Both accepted. Jim Carter made a motion to accept the slate of Officers; Tim Schetter seconded and the motion carried unanimously. Cherie Blair explained the proposed Ex-Officio members had all accepted their role prior to the meeting. Tim Bollin motioned for the slate of Ex-Officio, as proposed, be accepted. Jim Cater seconded and the motion carried unanimously. Cherie noted that the Resource member list may evolve and change over time as needed. Kris Patterson explained the Conflict of Interest agreements and the requirement for each member to participate in an Ethics Training either in person or online. Dates were provided. Cherie Blair suggested that the committee consider establishing other committees or sub-committees that may be needed to provide resources and support to the MAAC, such as a Science Advisory Team. Discussion took place but no formal action.

Maumee AOC Small Grants – Kris Patterson explained the small fund that PCS has been managing for years on behalf of the RAP of previous Supplemental Environmental Project (SEP) monies. She explained the agreement from Ohio EPA that these funds could be awarded in small grants to eligible projects, following the SEP stipulations. Kris briefly reviewed the Request for Proposals that was already released and the proposals that were reviewed by several (current) MAAC members, Ohio EPA and PCS. Extensive discussion ensued and the MAAC members requested to review the material in more depth after the meeting. Any formal action was tabled. Note: Following the meeting, and opportunity to review the RFP

and proposals in more detail, the MAAC voted via email to table any decision and to include this item on the agenda for the next meeting.

General Overview of Critical Items – Kris reviewed the expectations of Ohio EPA for a proposal from PCS, as the Facilitating Organization, including what support the MAAC will need from PCS, or outside experts, and what activities should be undertaken, above the minimum requirements. Kris asked for discussion, suggestions, and input, based on the “pick list” of deliverables from Ohio EPA’s Framework document. The committee discussed but asked for more time to understand their role and what their needs may be. Cherie asked for the same direction, on behalf of Ohio EPA, for actions the agency should undertake in the next 5 years. Cherie proposed several suggestions and informed the committee that sampling requests have been prepared already. Cherie provided a brief overview of the Data Management and Delisting System and the BUI statuses and will go into greater detail in future meetings.

Set Future Meeting Frequency, Dates, Times, Agendas and Locations - Discussion of future meetings, frequency, locations, and dates. Kris was instructed to prepare a Doodle poll and set up the next meeting in April. The group prefers that the locations vary and meetings be kept to a few hours. The frequency of meetings (bi-monthly, quarterly, etc.) would be decided at the next meeting.

John Kusnier solicited other announcements and public comments. There were no public comments. A few brief announcements were made including the U.S. EPA AOC Conference to be held at the University of Toledo on March 11th and 12th.

Meeting was adjourned.